

Hawthorn Community Primary School

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9th September 2025

Dear Parents / Carers

At the start of each academic year we ask you to review and update your child's data to ensure that the information we hold about your child is accurate and the emergency contacts listed are correct and up-to-date. The data check reports have been prepared and are available for you to view on MCAS under Reports. Please check the details carefully, and if you have changes or amendments please submit these using our online form by Monday 15th September.

If there are no changes then you do not have to do anything.

Link to online form: [Data Collection Sheet Amendment Form](#)

I also attach the Pathfinder Schools Privacy notice for your information.

FREE SCHOOL MEALS / PUPIL PREMIUM

If you are in receipt of any of the benefits listed below your child may be eligible for Pupil Premium funding:

1. Income Support
2. Income Based Job Seekers Allowance
3. Child Tax Credit Only (with income up to £16,190) with no element of Working Tax Credit
4. National Asylum Seekers Support
5. Guarantee Element of the State Pension Credit
6. Employment and Support Allowance
7. Universal Credit (Income Related)

The Pupil Premium can be used by the school to support your child's education but also means that your child would be entitled to a free school meal if they are in Year 3 or above. This extra money that comes into school can be used to provide financial assistance towards school trips, educational visits, after school clubs, fruit, milk, contributions towards uniform and resources etc.

Although all children in Reception, Year 1 & Year 2 are automatically entitled to free school meals under the Universal Infant Free School Meals (UIFSM) Scheme, if you are eligible please apply for Pupil Premium because it provides additional funding beyond simply receiving the free school meal.

To register – apply online at <https://www.northnorthants.gov.uk/schools-and-education/free-school-meals-and-pupil-premium>

If you require any further information please do not hesitate to contact the school office.

Yours sincerely

Emma Jacox

Head Teacher