

Hawthorn Community Primary School



Behaviour Policy

Document Management Information

Applicable to:	All pupils in Hawthorn Community Primary School
Development and Consultation:	The policy has been developed with reference to DfE guidance
Dissemination:	The policy will be available on the school website.
Implementation:	Staff and pupils in a Pathfinder School will use the policy.
Review Frequency:	The policy will be reviewed annually. The policy will be reviewed earlier if needed in the light of new evidence/legislation/guidance.
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1. School Vision

Our Vision is to deliver a caring, stimulating and enjoyable experience for all our pupils, during which pupils are expected to always do their best and to live out our school values:

- Thoughtfulness
- Community
- Teamwork
- Resilience
- Respect
- Creativity

Our vision aligns with these values through our broad and balanced curriculum offer which demands pupils should leave our school with strong basic skills of communication, self-management and team-working skills, be able to access the next stage of learning, be valuable and caring citizens of our country with pride and awareness of our collective values and with special memories of their time at our school.

2. Our Ethos

The school aims to serve its community by providing an education of the highest quality within the context of its values and ethos. The children will gain skills, knowledge, and understanding enabling them to experience success and to realise their potential in a safe and caring environment. The children will be taught values and attitudes which will strengthen their respect for themselves and others, enabling them to take their place in society with confidence. The way people behave towards one another plays a vital role in achieving this aim.

3. Aims and Purposes

This policy aims to:

- Provide a consistent approach to behaviour management that is applied equally to all pupils
- Define what we consider to be unacceptable behaviour including bullying and discrimination
- Outline how pupils are expected to behave
- Identify any safeguarding concerns that are the root of any unacceptable behaviour
- Summarise the roles and responsibilities of different people in the school community with regards to behaviour management
- Outline our system of rewards and sanctions
- Consider what extra support can be offered to groups of pupils who are at a higher risk of exclusion, or pupils who are particularly vulnerable to the impacts of exclusion

4. Legislation and Statutory Requirements

This policy is based on advice from the Department for Education (DfE) on:

- [Behaviour and discipline in schools](#)

- [Searching, screening and confiscation at school](#)
- [The Equality Act 2010](#)
- [Keeping Children Safe in Education](#)
- [School suspensions and permanent exclusions](#)
- [Use of reasonable force in schools](#)
- [Supporting pupils with medical conditions at school](#)
- It is also based on the [Special Educational Needs and Disability \(SEND\) Code of Practice](#).
- In addition, this policy is based on:
 - Section 175 of the [Education Act 2002](#), which outlines a school's duty to safeguard and promote the welfare of its pupils
 - Sections 88-94 of the [Education and Inspections Act 2006](#), which require schools to regulate pupils' behaviour and publish a behaviour policy and written statement of behaviour principles, and give schools the authority to confiscate pupils' property
 - [DfE guidance](#) explaining that maintained schools must publish their behaviour policy online

5. Our Behavioural Philosophy and agreed statement of behaviour principles

Good behaviour is expected at our school but we know it must also be taught and managed well. In order for children to meet their full potential and have a memorable, happy time at our school, it is vital that our climate for learning is one of mutual respect and good behaviour.

Children need to feel secure in the expectations of the school and of the rewards and sanctions they can expect. We recognise that children need consistency therefore it is important that all staff adhere to the systems described in this policy. Fairness, justice and reconciliation are the key to our actions and the children's (and parents) expectations of the adults in school when managing behaviour.

As a school our expectations of behaviour are high; we expect pupils to behave around school and when we take them out of school. Our policy shows how we reward consistently good standards of behaviour and the living of our values. Also, it details how we will deal with incidents when our expectations are not met. Our behaviour policy reflects our values in action.

The Education and Inspections Act 2006 and DfE guidance requires the Governing Body to make and frequently review a statement of general behaviour principles in determining measures by the Headteacher to promote good behaviour through this policy.

The agreed statement of principles for Hawthorn Community Primary School:

- Every pupil understands they have the right to feel safe, valued, respected and to learn free from the disruption of others
- All pupils, staff and visitors are free from any form of discrimination
- Every member of the school community understands how they should treat other people and how they should be treated
- Ensure opportunities for forgiveness and reconciliation are provided
- Staff and volunteers act as role model for pupils ensuring high expectations for behaviour and positive relationship with pupils

- Rewards, Sanctions and if necessary positive handling are used effectively, consistently and fairly by staff, in line with this behaviour policy
- Suspensions and Exclusions are only used as a last resort as described in the trust's suspension and exclusion policy
- Ensure the involvement of families, where appropriate, in behaviour incidents to foster good relationship between home and school
- Ensure our pupils take on moral responsibilities linked to our values.

6. Promoting Positive Behaviour

All school staff will encourage positive behaviour by setting a good example and:

- Making behavioural expectations clear through an assertive style of behaviour management
- Highlighting good behaviour with verbal praise
- By modelling the behaviour expected of children as appropriate e.g., listening, talking politely and respectfully, being physically gentle, trusting, truthful, fair and caring.
- Being consistent and fair
- Warning of the consequences of making the wrong choices about behaviour
- Informing parents of good behaviour and celebrating this
- Encouraging parents to act as role models for their children in terms of their own behaviour

Staff can also use the following strategies to promote positive self-esteem and good behaviour:

- A relevant, motivating, stimulating curriculum, differentiated to meet the needs of all pupils.
- Display the classroom rules
- Develop positive relationship with pupils through:
 - Greeting pupils in the morning/at the start of lessons
 - Establish clear routines
 - Communications expectations of behaviour in ways other than verbally
 - Highlight and promote good behaviour
 - Conclude the day positively and start the next day afresh
 - Use positive reinforcement
- Positive self-esteem and talking and learning about behaviour will be taught regularly through the PHSE programme.
- Listening systems will be employed in each class so that children know how to indicate to the teacher that they need to talk about something that is worrying them.
- Praising/rewarding children who are exhibiting appropriate behaviour and noting those who then copy that behaviour.
- Children in each class will be given opportunities to take responsibility in various ways.
- Class rewards systems as detailed above will be made available in order to reward and promote good behaviour at an age-appropriate level and expectation.
- Children who behave inappropriately will be encouraged to discuss the value they are not demonstrating and discuss ways in which they could manage the situation next time to avoid this situation recurring.

7. Incentives and Rewards for Demonstrating Good Behaviour

Children will be rewarded for “going above and beyond” in terms of effort in their learning or for demonstrating the school values in action in the same way. We will expect all children to demonstrate and “live out” the school values daily in school and rewards will be the exception.

Rewards will consist of:

- House points for values-specific behaviour.
- Reading raffle and celebration afternoon tea.
- Termly Afternoon Tea for one child in each class who has shown the value of the term consistently and gone ‘above and beyond.’
- Nomination by class teacher to be on the ‘Wonderwall’ termly showcasing an exceptional piece of work.

8. Behaviour Definition

8.1. Misbehaviour

Misbehaviour is defined as:

- Disruption in lessons and at break and lunchtimes
- Non-completion of class work
- Poor attitude towards learning
- Non-compliance with an adult instruction

8.2. Serious Misbehaviour

Serious Misbehaviour is defined as:

- Persistent non-compliance with an adult instruction
- Non-compliance with an adult instruction which poses a safety risk for them or others
- Repeated breaches of the school rules
- Threatening behaviour with or without an object
- Damage to school property
- Misuse of smart technologies in school e.g. mobile phones, smart watches, tables
- Any form of bullying
- Sexual violence (intentional sexual touching without consent)
- Sexual harassment, meaning unwanted conduct of a sexual nature such as:
 - Sexual comments
 - Sexual jokes or taunting
 - Physical behaviour like interfering with clothes
- Online sexual harassment such as unwanted sexual comments and messages (included on social media), sharing of nude or semi-nude mages and/or videos of sharing of unwanted explicit content
- Vandalism
- Theft
- Fighting
- Physical Assault
- Swearing or Verbal Abuse

- ❑ Racist, Sexist, Homophobic or discriminatory behaviour
- ❑ Possession of any prohibited items. These are:
 - Knives or weapons
 - Alcohol
 - Illegal Drugs
 - Stolen items
 - Tobacco, cigarette papers and vapes
 - Fireworks
 - Pornographic images
- ❑ Any article a staff member reasonably suspects has been, or is likely to be, used to commit an offence, or to cause personal injury to, or damage to the property of, any person (including the pupil)

9. Bullying Definition

Bullying is defined as the repetitive, intentional harming of 1 person or group by another person or group, where the relationship involves an imbalance of power.

Bullying is therefore:

- ❑ Deliberately hurtful
- ❑ Repeated, often over a period of time
- ❑ Difficult to defend against

9.1. Types of Bullying and Definitions

Type of Bullying	Definition
Emotional	Being unfriendly, excluding, tormenting
Physical	Hitting, kicking, pushing, taking another's belongings, any use of violence
Prejudice-based and discriminatory including: ➤ Racial ➤ Faith-based ➤ Gendered (sexist) ➤ Homophobic/biphobic ➤ Transphobic ➤ Disability-based	Taunts, gestures, graffiti or physical abuse focused on a particular characteristic (e.g. gender, race, sexuality)
Sexual	Explicit sexual remarks, display of sexual material, sexual gestures, unwanted physical attention, comments about sexual reputation or performance, or inappropriate touching
Direct or indirect verbal	Name-calling, sarcasm, spreading rumours, teasing
Cyber or Online	Bullying that takes place online, such as through social networking sites, messaging apps, games consoles or gaming sites

9.2. Preventing and Addressing Bullying

Details about the school's approach to preventing and addressing bullying are

detailed in the school's anti-bullying policy which is located here: [Hawthorn Anti-Bullying Policy and Procedure](#)

10. Roles and responsibilities

10.1. Local Governing Body

- ☐ Establish a set of behaviour principles on which the Headteacher can base the school behaviour policy
- ☐ Review the behaviour policy in conjunction with the Headteacher
- ☐ Monitor the policy's effectiveness
- ☐ Hold the Headteacher to account for the implementation of the policy
- ☐ Ensure that the policy is in keeping with statutory guidance
- ☐ Seek feedback from stakeholders about perceptions and experiences of the school behaviour culture to improve practice
- ☐ Regularly analyse the patterns/trends of behaviour in the school through Headteacher reporting to the Local Academy Board.

10.2. Headteacher

- ☐ Promote a school culture where pupils and staff flourish in safety and dignity
- ☐ Ensure the effective and equitable implementation of the school's behaviour policy so that is consistently and fairly applied
- ☐ Ensure that staff are adequately trained to manage behaviour in line with the agreed policy
- ☐ Determine the measure and the approach in the school behaviour policy to encourage good behaviour and respect for others; secure an acceptable standard of behaviour for pupils and promote, among pupils, self-discipline and proper regard for authority; prevent all forms of bullying; ensure that pupils complete any tasks reasonably assigned to them in connection with their education; and otherwise regulate the conduct of pupils
- ☐ Ensure that staff have asked to appropriate resource to manage behaviour and receive appropriate supervision when required
- ☐ Maintain responsibility for the authorisation and use of suspensions and exclusions in line with the trust's suspension and exclusion policy
- ☐ Publish the school behaviour policy in writing to parents, staff and pupils at least once a year
- ☐ Maintain the strategic oversight of the school's arrangements for removal of pupils from the classroom as defined in this policy

10.3. School Behaviour Lead

- ☐ Support the Headteacher in the implementation of the agreed policy
- ☐ Act as a role model for other staff and pupils in relation to the agreed approach to managing behaviour
- ☐ Monitor the implementation of the policy to ensure that rewards and sanctions are consistently applied to all groups of pupils
- ☐ Monitor the quality of behaviour records and ensure regular communication to parents is undertaken
- ☐ Undertaken regular analysis of school behaviour patterns and trends to identify changes needed to practice
- ☐ Ensure the school environment encourages positive behaviour

- Undertake the training of staff, volunteers and external providers to manage behaviour effectively inline with this policy and in agreement with the Headteacher
- Support class teachers to develop individual behaviour support plans for those pupils who have specific behaviour need to be met outside of the standard behaviour management approach.

10.4.School Staff

- Follow and understand the agreed approach to managing pupil behaviour as outlined in this policy
- Ensure that the policy is implemented consistently and fairly to all pupils
- Act as role model consistent with the school values to pupils, other staff, visitors and parents in line with the trust code of conduct
- Work in partnership with the School Behaviour Lead/Headteacher to provide a personalised approach to the management of pupils with specific behaviour needs as required. Class teachers should be responsible for the writing and implementation of an individual behaviour support plan if required
- Ensure an accurate and timely recording of all behaviour incidents on the school CPOMS or Bromcom systems
- Ensure regular and timely communication is provided in relation to pupil behaviours as agreed by the Headteacher
- To participate in any training provided by the school to manage behaviour as agreed through this policy

10.5.External Providers

- Follow and understand the agreed approach to managing pupil behaviour as outlined in this policy
- Report to the Headteacher any breaches of the school behaviour policy
- Act as a role model in-line with the school values whilst on the school site

10.6.Parents

- Reinforce the agreed expectations for behaviour by the school with their children
- Act as a positive role model for your children in relation to communicate with the school
- Ensure communication with the school is timely and open
- Inform the school of any changes in circumstances that may affect their child's behaviour
- Support, sign and attend review meetings as required if their child is on an individual behaviour support plan

10.7.Pupils

- Behave in an orderly and self-controlled way
- Show respect to members of staff and each other
- In class, make it possible for all pupils to learn
- Move quietly around the school
- Treat the school buildings and school property with respect
- Wear the correct school uniform
- Accept sanctions when given

- Refrain from behaving in a way that brings the school into disrepute, including when outside school
- Act as role model for other pupils demonstrating our School Values
- Remind the importance of forgiveness following a behaviour incident

11. Managing Misbehaviour

All behaviour is broken down into levels. The consequence depends on the behaviour. See appendix 1 for a full breakdown of these levels. All level 1 behaviour and above is logged on Bromcom.

The school may use one or more of the following sanctions in response to unacceptable misbehaviour:

Level 1 consequences:

- 5 minutes of breaktime/lunchtime missed.

Level 2 consequences:

- 10 minutes of breaktime/lunchtime missed, restorative conversation and parents informed.

Level 3 consequences:

- Phase Leader informed, whole playtime missed completing work/reflection task and phone call home to parents/ face to face conversation.
- For pupils who display repeated Level 3 behaviours a meeting with parents, class teacher & Phase Leader will be had to discuss behaviours. (Record on Bromcom).

12. Managing Serious Misbehaviour

The school may use one or more of the following sanctions in response to unacceptable serious misbehaviour (Level 4 behaviour):

- Period of time with SLT.
- Referral to outside agencies for support.
- Behaviour support plan/pastoral support plan.

The Headteacher may use one or more of the following sanctions in response to serious breaches of the school behaviour policy in line with the trust's suspension and exclusion policy:

- Suspension from the school for lunchtimes
- Suspension from the school for a short-limited period where if allowing them to remain in school would seriously harm the education or welfare of the pupil or others in the school. On return to school the child and parents will take part in a reintegration meeting to address the cause of the sanction and set out expectations for future behaviour.
- Permanent Exclusion

13. Reasonable Adjustment for Pupils with Special Educational Needs and Disabilities

When considering the behaviour of any pupil with SEND, the school will carefully consider whether the pupil understood the rule or instruction, and whether they were unable to act differently on account of their SEND. We will then assess if it is appropriate to use a sanction and if so, whether any adjustments need to be made to the sanction.

14. Misbehaviour Off-Site

Sanctions may be applied where a pupil has misbehaved off-site when representing the school. This means misbehaviour or serious misbehaviour when the pupil is:

- Taking part in any school-organised or school-related activity (e.g., school trips)
- Travelling to or from school
- Wearing school uniform
- In any other way identifiable as a pupil of our school
- Sanctions may also be applied where a pupil has misbehaved off-site at any time, whether or not the conditions above apply, if the misbehaviour:
 - Could have repercussions for the orderly running of the school
 - Poses a threat to another pupil or member of the public
 - Could adversely affect the reputation of the school
- Sanctions will only be given out on school premises or elsewhere when the pupil is under the lawful control of the staff member (e.g., on a school-organised trip).

15. Malicious Allegations

Where a pupil makes an allegation against a member of staff and that allegation is shown to have been deliberately invented or malicious, the school will discipline the pupil in accordance with this policy.

Where a pupil makes an allegation of sexual violence or sexual harassment against another pupil and that allegation is shown to have been deliberately invented or malicious, the school will discipline the pupil in accordance with this policy.

In all cases where an allegation is determined to be unsubstantiated, unfounded, false or malicious, the school (in collaboration with the local authority designated officer, where relevant) will consider whether the pupil who made the allegation is in need of help, or the allegation may have been a cry for help. If so, a referral to children's social care may be appropriate.

The school will also consider the pastoral needs of staff and pupils accused of misconduct.

Please refer to our child protection and safeguarding policy and allegations of abuse against staff policy for more information on responding to allegations of abuse against staff or other pupils.

16. Removal from classrooms

Removal is used where a pupil demonstrates a serious breach of the behaviour policy and is required to spend time out of the classroom at the instruction of a member of staff. The intention of this removal is to allow for the continuation of the pupil's education in a supervised setting.

Removal from the classroom should be considered a serious sanction. It will only be used when necessary and once other behavioural strategies in the classroom have been attempted, unless the behaviour is so extreme as to warrant immediate removal. Parents will be informed on the same day if their child has been removed from the classroom. The reasons for removal from the classroom will be communicated transparently to pupils and staff.

Removal may be used for the following reasons:

- to maintain the safety of all pupils and to restore stability following an unreasonably high level of disruption;
- to enable disruptive pupils to be taken to a place where education can be continued in a managed environment
- to allow the pupil to regain calm in a safe space.

Removal from the classroom will be used for a maximum period of one day. The Headteacher will ensure that the removal location is in an appropriate area of the school and stocked with appropriate resources, is a suitable place to learn and refocus, and is supervised by trained members of staff. The Headteacher will ensure a clear process of reintegration of any pupil in removal into the classroom where appropriate and safe to do so.

17. Physical Intervention and Support

The use of reasonable force in school is covered by the DfE guidance [Use of reasonable force in schools](#)

The guidance states that schools can use reasonable force to:

- remove disruptive children from the classroom where they have refused to follow an instruction to do so;
- prevent a pupil behaving in a way that disrupts a school event or a school trip or visit;
- prevent a pupil leaving the classroom where allowing the pupil to leave would risk their safety or lead to behaviour that disrupts the behaviour of others;
- prevent a pupil from attacking a member of staff or another pupil, or to stop a fight in the playground; and
- restrain a pupil at risk of harming themselves through physical outbursts.

In rare circumstances staff who are physical handling trained may use reasonable force to restrain a pupil for the reasons outlined above.

Incidents of physical restraint:

- Must always be used as a last resort
- Be applied using the minimum amount of force and for the minimum amount of time possible
- Be used in a way that maintains the safety and dignity of all concerned
- Applied using trained techniques from the physical handling training
- Must not be used as a punishment-it is always unlawful to use force as a punishment
Be recorded immediately following the restraint on the school CPOMS system and within the school's bound and numbered book. The incident must be reported on the same day to parents
- Supported by an individual pupil risk assessment following the first use of a physical restraint which is regularly reviewed
- Do not require parental consent to use force on a student

Headteachers and authorised school staff may also use such force as is reasonable given the circumstances when conducting a search for:

- knives or weapons,
- alcohol,

- ❑ illegal drugs,
- ❑ stolen items,
- ❑ tobacco,
- ❑ fireworks,
- ❑ pornographic images or
- ❑ articles that they reasonably suspect have been or are likely to be used to commit an offence or cause harm.

Force may not be used to search for other items banned under the school rules.

When considering using reasonable force staff should, in considering the risks, carefully recognise any specific vulnerabilities of the pupil, including SEND, mental health needs or medical conditions

18. Searching, Screening and Confiscation

Any searching and screening of pupils is conducted in line with the DfE's guidance on [Searching, screening and confiscation at school](#)

Headteachers and staff they authorise have a statutory power to search a pupil or their possessions where they have reasonable grounds to suspect that the pupil may have a prohibited item listed in listed in section 17 of this policy (paragraph 3 of the above DfE guidance). These items will be confiscated and not return to pupils. The Designated Safeguarding Lead (or Deputy) should be informed of any searching where the member of staff had reasonable grounds to suspect a pupil was in possession of a prohibited item as listed above. The staff member should also involve the Designated Safeguarding Lead (or Deputy) without delay if they believe the search has revealed a safeguarding risk.

Under common law, school staff have the power to search a pupil for any item if the pupil agrees. The member of staff should ensure the pupil understands the reason for the search and how it will be conducted so that their agreement is informed.

Only the headteacher, or a member of staff authorised by the headteacher, can carry out a search. The headteacher can authorise individual members of staff to search for specific items, or all items set out in the school's behaviour policy.

Any search undertaken by an authorised member of staff must be recorded using the school's CPOMS system. The record of search should include:

- ❑ the date, time and location of the search;
- ❑ which pupil was searched;
- ❑ who conducted the search and any other adults or pupils present;
- ❑ what was being searched for;
- ❑ the reason for searching;
- ❑ what items, if any, were found; and
- ❑ what follow-up action was taken as a consequence of the search.

Parents should always be informed of any search for a prohibited item and the outcome of the search as soon as is practicable. A member of staff should inform the parents of what, if anything, has been confiscated and the resulting action the school has taken, including any sanctions applied.

19. Support for pupils

The school recognises its legal duty under the Equality Act 2010 to prevent pupils with a protected characteristic from being at a disadvantage. Consequently, our approach to challenging behaviour may be differentiated to cater to the needs of the pupil.

The school's special educational needs co-ordinator will evaluate a pupil who exhibits challenging behaviour to determine whether they have any underlying needs that are not currently being met.

Where necessary, support and advice will also be sought from specialist teachers, an educational psychologist, medical practitioners and/or others, to identify or support specific needs.

When acute needs are identified in a pupil, we will liaise with external agencies and plan support programmes for that child. We will work with parents to create the plan and review it on a regular basis.

The school will anticipate likely triggers of misbehaviour (ABC from) and put in place support to try to prevent them.

20. Behaviour as indicator of harm

The school recognises that changes in behaviour may be an indicator that a pupil is in need of help or protection. We will consider whether a pupil's misbehaviour may be linked to them suffering, or being likely to suffer, significant harm. Where this may be the case, we will follow our child protection and safeguarding policy.

21. Child-on-child sexual violence and sexual harassment

Incidents of child-on child sexual violence and sexual harassment will be dealt with in line with part 5 of the safeguarding principles set out in [Keeping children safe in education](#). The Designated Safeguarding Lead is the most appropriate person to advise on the school's initial response.

When dealing with incidents of this nature the school will ensure:

- a clear zero tolerance approach to sexual violence and sexual harassment, that is never acceptable, will not be tolerated and that pupils whose behaviour falls below expectations will be sanctioned
- Incidents are met with a suitable response and never ignored
- Pupils are encouraged to report anything that makes them uncomfortable, no matter how small they feel it might be

- Victims are reassured that they will be supported, kept safe and are being taken seriously, regardless of how long it has taken them to come forward
- Abuse that occurs online or outside of the school will be treated equally seriously
- Ensure the response and if appropriate resulting sanction is proportionate, considered, supported and each incident is considered on a case-by-case basis

The school has procedures in place to respond to any allegations or concerns regarding a child's safety or wellbeing. These include clear processes for: □ Responding to a report

Carrying out risk assessments, where appropriate, to help determine whether to:

- Manage the incident internally
- Refer to early help
- Refer to children's social care
- Report to the police

Please refer to our child protection and safeguarding policy for more information

22. Staff induction, development and support

All staff on employment to the school will receive a copy of the school behaviour policy and training from the school behaviour lead as part of their new starter induction.

All Staff will receive annual training around the school behaviour policy and management of behaviour processes. Periodic additional training will be undertaken with staff individually or as a whole in response to identify trends or patterns.

Nominated staff by the Headteacher will undertake physical handling training which will be reviewed according to the providers reaccreditation timetable.

23. Pupil Transition

To ensure a smooth transition to the next year, pupils have transition sessions with their new teacher(s). In addition, staff members hold transition meetings. To ensure behaviour is continually monitored and the right support is in place, information related to pupil behaviour issues may be transferred to relevant staff at the start of the term or year.

24. Monitoring Arrangements

This behaviour policy will be reviewed by the Headteacher and the Local Governing Body at least annually or more frequently if needed in response to identified patterns, trends or stakeholder feedback.

The written statement of behaviour principles will be reviewed and approved by the Local Governing Body on an annual basis.

25. Links to other policies

This behaviour policy is linked to the other following policies:

- Child Protection and Safeguarding Policy
- Suspension and Exclusion Policy
- Anti-Bullying Policy

Consequence Levels

At the heart of our approach to behaviour is building positive relationships with all children. Every effort is to be made to develop and maintain these relationships through working with individuals and repairing situations through restorative conversations.

<u>Warning</u> Addressed with the individual as discretely as possible. Simple scripts to be used ... 'This is a warning (name). I need you to You have a responsibility to Thank you. (walk away and give them chance to respond)	Not keeping to the school rules of: Be Safe, Be Kind & Work Hard.
<u>Level 1</u> 5 minutes of playtime/lunchtime missed Verbally reported to class teacher	- Talking during inappropriate times. - Calling out - Running in school - Making silly noises - Inappropriate remarks - Ignoring instructions - Talking in assembly - Minor disturbances - (swinging on chair, tapping equipment etc)
<u>Level 2</u> 10 mins of playtime/lunchtime missed. Restorative conversation with adult. Verbally reported at the end of lunch. Parents informed via Class Dojo	- Rudeness (answering back) - Repeated refusal - Rough play - Not following instructions - Throwing objects
<u>Level 3</u> Phase Leader informed. Whole playtime missed completing work/reflection task. Phone call home to parents/ face to face conversation.	- Repeated rough play - Swearing - Throwing small objects with intent to harm others. - Offensive remarks - Refusal or walking away from staff.

<u>Level 4</u> For pupils who display repeated Level 3 behaviours a meeting with parents, class teacher & Phase Leader will be had to discuss behaviours. (Record on Bromcom). Period of time with SLT. Referral to outside agencies for support. Behaviour support plan/pastoral support plan.	- Fighting. - Violence. - Persistent refusal or verbal abuse. - Vandalism / destruction of environment or equipment. * Severity clause. Any pupil who physically assaults another member of our school community or puts others in danger with their behaviour will move straight to level 4.
<u>In extreme cases, the following would be used:</u> Fixed term suspension (1 day, 2 day, 3 day days) Managed move explored Permanent exclusion	-

